

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

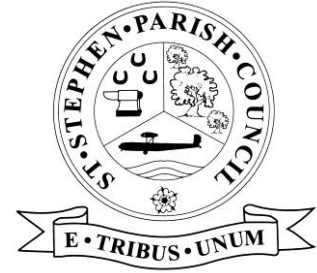
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors  
Wendy Berriman  
David Brannen  
Martin Doyle  
James Fisher  
Ajanta Hilton  
Dorothy Kerry

David Parry  
Bill Pryce  
Nicholas Tyndale  
David Yates  
Eileen Whittaker

You are summoned to attend the **Full Council Meeting**  
To take place on **Thursday 15 October 2020 at 7:30pm**  
**Remote Meeting via**

<https://zoom.us/j/95756097964?pwd=ODV0d1BObU5rVnk4Um5SajdVdkZnZz09>

Meeting ID: 957 5609 7964

Passcode: 240489

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above.

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

*S Hake*

Sue Hake

Clerk

09 October 2020

**Please be aware that members of the public may record, film, photograph or broadcast this meeting**  
**AGENDA**

**2021/067 To receive and accept apologies for absence**

**2021/068 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**2021/069 To confirm the minutes of the Full Council meeting held on 17 September 2020 to be signed outside of the meeting**

**2021/070 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2021/071 Reports: Finance, Policy and Resources**

- a) To consider grant & discount applications (St Luke's Day Care Centre)
- b) To confirm list of October payments and September DD and card payments

**2021/072 To note minutes from the Council's Committees**

- a) Planning

**2021/073 Reports: General**

- a) To receive brief progress reports and recommendations from the:
  - i. Neighbourhood Plan Steering Group Consultation update

**2021/074 Remembrance Day Wreath Laying – update**

**2021/075 Clerks report**

- a) Councillor vacancy update
- b) Car parking complaint Park Street and request to lock lower barrier
- c) Chiswell Green Clock - complaint
- d) Website and Domain name-update

**2021/076 Documents received**

To receive consultations, invitations, training opportunities and notifications

**2021/077 Exclusion of the press and public:**

To agree any items to be dealt with after the public, including press have been excluded (A resolution to be passed by Councillors) Item 2021/078/9 commercially sensitive and Item 2021/080 HR item

**2021/078 Update on Business Plan and Committee Structure**

**2021/079 To agree a review of the council's property portfolio and the appointment of a consultant to advise on the following properties.**

- Park Street Pavilion,
- Greenwood Park Community Centre
- Greenwood Park Pavilion

The consultant will be briefed to provide feedback on

- Condition Survey
- Insurance Valuation
- Future options

**2021/080 To consider the recommendation from the HR Committee**