

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

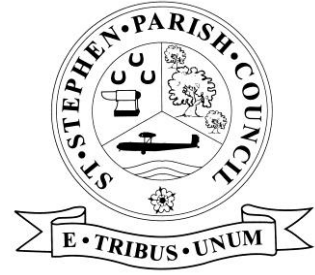
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors
Wendy Berriman
David Brannen
Martin Doyle
Karen Hurford
Dorothy Kerry

David Parry
Bill Pryce
Nicholas Tyndale
David Yates
Eileen Whittaker

You are summoned to attend the **Annual Full Council Meeting**
To take place on **Thursday 18 June 2020 at 7.30pm**
Remote Meeting via

<https://zoom.us/j/98673378144?pwd=ckk2RDBzaUdhTzI3L2FCY05raFpXZz09>

Meeting ID: 986 7337 8144

Password: 698380

S Hake

Sue Hake
Clerk
12 June 2020

AGENDA

2021/011 To elect a Chair for the year 2020/21 and sign Declaration of Acceptance of Office

2021/012 To elect a Vice-Chair for the year 2020/21 and sign Declaration of Acceptance of Office

2021/013 To receive and accept apologies for absence

2021/014 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2021/015 To confirm the minutes of the meeting held on 21st May 2020

2021/016 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy.

2021/017 To consider request from the tennis club for replacing the public court gate into the existing frame

2021/018 To receive reports from representatives of St Albans District Council and Hertfordshire County Council
To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues.

2021/019 To agree dates and venues for meetings June – September 2020/21 (circulated) and consider the committee structure going forward

2021/020 To appoint representatives to serve on Committees, outside bodies and working parties

2021/021 To re-adopt the Code of Conduct

2021/022 To review and adopt Standing Orders

2021/023 To review and adopt Financial Regulations

2021/024 Reports: Finance, Policy and Resources

- a) To authorise payments and note card payments and direct debits made in accordance with the budget
- b) To agree two signatures of cheques
- c) To receive the budget report for April and May 2020
- d) To note work on the Annual Governance and Accountability Return is progressing in line with the revised Government and PKF Littlejohn deadlines
- e) To consider and confirm the 2020/21 Councillor Allowance Scheme
- f) To review and approve Publication Scheme and Parish Information Guide
- g) To approve Equalities and Diversity Policy
- h) To approve Training and Development Policy

2021/025 To note minutes from the Council's Committees

- a) Planning
- b) HR

2021/026 Reports: General

- a) To receive brief progress reports and recommendations from the:
 - i. Neighbourhood Plan Steering Group update
- b) Clerks report
 - i. To note the Covid-19 risk assessment for the relaxation of the lockdown rules
 - ii. To consider options to fill the two vacancies on the Council

2021/027 Documents received

To receive consultations, invitations, training opportunities and notifications